



U n i q u e , P e r s o n a l , S t y l i s h

Welcome to The Hills Lodge Grand Mercure, Sydney's Premier Boutique Hotel in the Greater West. Conveniently located North West of Sydney in the heart of the Hills and Norwest Business Parks, just 20 minutes from Parramatta. Via the M2 Freeway we are directly linked to Sydney's North Shore and approximately 30 minutes from Sydney's CBD.

Our 97 luxury Guestrooms and Suites are equipped with all the amenities of an International 4½ star Hotel, including 24-hour reception, IDD/ISD telephones, broadband, mini bar, air conditioning, multi channel television, hair dryer's, complimentary tea and coffee making facilities and most importantly windows that open for fresh air.

Nobles Restaurant opens for Breakfast and Dinner seven days and lunch on Friday's. A commitment to freshness and seasonality is reflected in our ever changing menus, with the finest quality produce and subtle flavours. Our cocktail bar and courtyards are the perfect location for a quite pre or post function drink.

The Hills Lodge is the ideal location for any meeting, training seminar, conference or corporate dinner. With four well appointed function rooms able to cater up to 200 guests that all feature natural light.

We have extensive landscaped lawns and gardens, numerous courtyards and heated pool for you to use at your leisure. Adjacent to the hotel we also have Isis Health Club for all your fitness needs, Ten Pin Bowling and The Edge Indoor Rock Climbing Centre and specialists in Team Building Activities.

Enclosed is information regarding our packages and facilities.

Our Conference and Functions Team is happy to discuss your requirements and tailor a package exclusively for your next meeting.

We look forward to being of service.



Function Room Information

CAPACITIES AND DIMENSIONS

Function Room	Area Sqm	Theatre Style	U Shape	Board Room	Class Room	Banquet	Cocktail	Room Hire 8.00am – 5.30pm or 6.30pm – 12.00am
Estate Room	182	200	50	40	80	140	200	\$950
Library	80	60	26	26	30	50	70	\$700
York Room	45	35	16	16	16	20	40	\$375
Boardroom	38	25	n/a	16	12	22	30	\$375

Estate Room

- Located off the Foyer on the Ground Floor, Natural Light and Individually Air Conditioned
- Private Courtyard with Fountain, ideal for Coffee Breaks and Drinks
- Electronic Lighting System to allow better Lighting Control
- Sound System including Microphone, CD, Built in Projection Screen
- Broadband and Wireless Broadband, Telephone Line
- Dimensions – 13m wide x 14m long

Library

- Located on the First Floor with Private Balcony & room for Coffee Breaks
- Natural Light and Individually Air Conditioned
- Lighting with Dimmer Control and Built in Projection Screen
- Broadband and Wireless Broadband, Telephone Line
- Dimensions – 8m wide x 10m long

York Room

- Located on the First Floor with Lounge Area outside & room for Coffee Breaks
- Natural Light and Individually Air Conditioned
- Lighting with Dimmer Control and Built in Projection Screen
- Broadband and Wireless Broadband, Telephone Line
- Dimensions – 6.5m wide x 7m long

Boardroom

- Located off the Foyer on the Ground Floor, Natural Light and Individually Air Conditioned
- Opens on to large courtyard, ideal for Coffee Breaks and Drinks
- Lighting with Dimmer Control & Built in Projection Screen
- Broadband and Wireless Broadband, Telephone Line
- Dimensions – 4.5m wide x 8.5m long

Conference Day Delegate Package

Inclusions are as follows:

Room Hire

7.30am through to 5.30pm

Extended or varied hours can be discussed with our Conference Department

On Arrival

Nespresso Coffee, Selection of Teas and a Bowl of Fresh Fruit

Morning Tea

Nespresso Coffee, Selection of Teas
with one Choice from the Conference Break Selections

Lunch

Please make your Selection from one of our Conference Lunches
or upgrade your lunch for an additional cost

Afternoon Tea

Nespresso Coffee, Selection of Teas
with one Choice from the Conference Break Selections

Function Room Inclusions

Iced Water and Mints

Conference Note Pads & Pens

Standard In-House Equipment

Flip Chart and Paper, White Board and White Board Markers, Projection Screen

Any other equipment can be sourced and quoted accordingly

Complimentary Car Parking

Price \$65^{pp} (including GST)

(add \$5^{pp} for continuous tea/ coffee throughout the day)

Communications

Telephone, Broadband and Wireless Broadband additional cost

Minimum Numbers

Estate Room 25 Delegates

Library 20 Delegates

York Room 10 Delegates

Board Room 10 Delegates

Conference Menu Selections

Conference Breaks

Filtered Coffee & a Selection of Teas

(to include Nespresso Coffee add \$1per person per break)

Coffee Only		\$4.50 pp ✓
Cookies		\$5.50 pp ✓
Muffins		\$6.50 pp ✓
Danish Pastries		\$6.50 pp ✓
Scones with Jam and Cream		\$6.50 pp ✓
Chocolate Éclairs		\$6.50 pp ✓
Lamingtons		\$6.50 pp ✓
Chocolate Brownies		\$6.50 pp ✓
Banana Bread		\$6.50 pp ✓
Shortbread and Tim Tams		\$6.50 pp ✓
Ham and Cheese Croissants		\$6.50 pp ✓
Assorted Mini Cakes		\$6.50 pp ✓
Cheese & Tomato Croissants		\$6.50 pp ✓
Carrot Cake		\$6.50 pp ✓
Orange & Poppyseed Cake		\$6.50 pp ✓
Individual Mini Yogurt Tubs		\$6.50 pp ✓
Mini Bacon & Egg Muffins		\$7.50 pp
Assorted Muesli Bars		\$7.50 pp
Fresh Seasonal Fruit Platter		\$7.50 pp
Finger Sandwiches	2 Fingers	\$6.50 pp
	4 Fingers	\$12.50pp
Assorted Ice Creams		\$7.50 pp
Bottled Water		\$4.00 per bottle
Continuous Tea and Coffee		\$16.00 pp
	(add an extra \$5pp to the day delegate package)	

(✓ indicates items included in Conference Day Delegate Package)

Groups under 20 delegates – Select one of the above

Groups over 20 delegates – Select two of the above

Conference Menus

(✓ indicates Lunches included in Conference Day Delegate Package)

Lunches

Bakers Basket

Assorted Gourmet Sandwiches, Rolls & Wraps
Chef's Selection of Salads
Fresh Seasonal Fruit Platter, Cheese Plate
Tea, Coffee, Soft Drink & Juice
(also available with mugs of soup \$4pp)

\$28 per person ✓

Light Lunch

(min 10 Delegates)

Selection of Quiches
Beer Battered Chips
Freshly Baked Bread Rolls
Chef's Selection of Salads
Fresh Seasonal Fruit, Cheese Plate
Tea, Coffee, Soft Drink & Juice

\$28 per person ✓

Pizza Lunch

A Variety of Gourmet Pizzas
Herb & Garlic Bread
Chef's Selection of Salads
Fresh Seasonal Fruit, Cheese Plate
Tea, Coffee, Soft Drink & Juice

\$28 per person ✓

Italian Lunch

(min 10 Delegates)

Pasta: Penne, Linguini or Beef Tortellini (*choose 2*)

Meat: Chicken, Beef, Prawn or Vegetarian (*choose 2*)

Sauce: Pesto, Arbiata, Napolitana, Carbonara, Roast Vegetable (*choose 2*)

OR

Beef Lasagne or Vegetarian Lasagne
Antipasto Platter
Herb & Garlic Bread
Fresh Seasonal Fruit
Tea, Coffee, Soft Drink & Juice

\$28 per person ✓

Conference Menus

(✓ indicates Lunches included in Conference Day Delegate Package)

Lunches

Ploughman's Lunch

Oven Roasted Chicken
Cold Cuts & Assorted Cheeses
Garden & Potato Salad
Freshly Baked Bread Rolls
Fruit Salad
Tea, Coffee, Soft Drink & Juice

\$28 per person ✓

By The Sea

Grilled Fish
Salt & Pepper Squid
Beer Battered Chips
Freshly Baked Bread Rolls
Chef's Selection of Salads
Fresh Seasonal Fruit
Tea, Coffee, Soft Drink & Juice

\$28 per person ✓

Asian Delight

Fresh Sushi
Fried Rice
Stir Fried Noodles
Honey Sesame Chicken
Peking Roasted Pork
Fresh Fruit Platter
Tea, Coffee, Soft Drink & Juice

\$32 per person (add \$4 to Conference Day Delegate Package)

Aussie BBQ

(Minimum 20 Delegates)

Sirloin Steak, Sausages, Marinated Chicken Wings
Sauté Onions & Mushrooms
Roast Cocktail Potatoes, Corn on the Cob
Damper Rolls
Garden Salad & Coleslaw
Individual Pavlova
Tea, Coffee, Soft Drink & Juice

\$42 per person (add \$12 to Conference Day Delegate Package)
(beverages not included at dinner)

Conference Menu Selections

Sandwich Selections

(The following selections can be made for Sandwiches, Rolls, Baguettes, Wraps)

- 1) Rare Roast Beef, Tomato, Lettuce, French Mustard
- 2) Roast Chicken, Capsicum, Shredded Carrot, Mayonnaise
- 3) Chicken, Avocado, Cheese, Mayonnaise
- 4) Tandoori Chicken, Cucumber, Lettuce, Mango Chutney
- 5) Turkey & Salad
- 6) Ham, Tomato & Cheese
- 7) Ham & Salad with Seeded Mustard
- 8) Smoked Turkey, Camembert, Snow Pea Spouts, Cranberry Sauce
- 9) Smoked Salmon, Red Onion, Sour Cream
- 10) Tuna, Lettuce, Mayonnaise
- 11) Salad
- 12) Salad with Swiss Cheese
- 13) Curried Egg, Lettuce, Mayonnaise

Pizza Selections

- 1) Margarita - Napoli Sauce, Sliced Tomato, Fresh Basil, Mozzarella Cheese
- 2) Char Grilled Zucchini, Eggplant, Roasted Capsicum & Fetta Cheese
- 3) Hawaiian - Shaved Ham, Pineapple, Cheddar Cheese
- 4) Tandoori Chicken with Fetta Cheese & Mango Chutney
- 5) Meat Pizza - Ham, Salami, Chorizo Sausage, Semi Dried Tomato, Onion
- 6) Pepperoni, Kalamata Olives, Spanish Onion, Chilli, Cheese
- 7) Chilli King Prawns, Onion & Bocconcini
- 8) King Prawn, Avocado, Semi-dried Tomato, Sour Cream
- 9) Mediterranean - Roasted Chicken, Semi Dried Tomatoes, Fetta, Olives, BBQ Eggplant, Basil Pesto, Roasted Pine Nuts

Audio Visual Equipment

Item		Price Per Day
Broadband and Wireless Broadband	Hourly	<i>\$12 pp</i>
	Daily	<i>\$24 pp</i>
	Weekly	<i>\$60pp</i>
Lecturn with Microphone		<i>\$50</i>
Wireless Lapel Microphone		<i>\$75</i>
Wireless Hand Held Microphone		<i>\$50</i>
Portable CD Player		<i>\$25</i>
Television with Video/ DVD Player		<i>\$50</i>
Additional Flipchart / Paper / Pens		<i>\$20</i>
Additional Whiteboard		<i>\$25</i>
Electronic Whiteboard		<i>\$250</i>
Overhead Projector		<i>\$50</i>
LCD / DATA Projector		<i>\$150</i>
Laser Pointer		<i>\$25</i>
Conference Speaker Phone		<i>\$50</i>
Stage		<i>POA</i>
Dancefloor		<i>POA</i>
Speakers for Computer		<i>\$20</i>

General Information

Accommodation

We have a variety of spacious rooms & suites with all the facilities you have come to expect in a 4 ½ star hotel. Enjoy the comforts of a private Suite with its separate lounge room, ideal for entertaining guests or business associates.

Guest Rooms: 97 Rooms including 11 Suites & Apartments

Room Types	Corporate Rate	Conference Rate	Single Inc Breakfast	Double/Twin Inc Breakfast
Deluxe Room	\$198	\$178	\$195	\$210
Deluxe Twin	\$208	\$188	n/a	\$220
Premium Room	\$228	\$208	\$225	\$240
Premium Room (Bath & Balcony)	\$238	\$218	\$235	\$250
Suites available from	\$248	\$228	\$245	\$260

We have a variety of Suites to accommodate your individual needs

Prices include GST (Rates are subject to change without notice)

- Rates are per room per night (single or double)
- Each additional person (over 2) \$20 per night (room only)
- All our rooms are non smoking
- Check out 11am
- Packages available
- Complimentary secure car parking

Nobles Restaurant & Bar

A commitment to freshness and seasonality is reflected in our ever-changing menus, with the finest quality produce and subtle flavours. Our cocktail bar and courtyards are the perfect location for a quite pre or post function drink.

Breakfast:	6.15 am – 9.30 am 7.00 am – 10.00 am	Monday to Friday Saturday and Sunday
Lunch:	12.00 pm – 3.00 pm	Friday Only
Dinner:	6.00 pm – 9.30 pm	7 days (service of food)
Nobles Bar:	12.00 pm – 12.00 am 5.00 pm – 10.00 pm	Monday to Saturday Sunday & Public Holidays
Room Service:	5.00 am- 11.00 pm (limited menu outside restaurant hours)	

Business Services

Our administration staff are available 24 hours to send and receive faxes, and for photocopying and secretarial assistance.

The Hills Lodge

Booking Form

Company _____

Contact _____

Conference Room _____ Date _____

Room Set Up _____ Number of Delegates _____

Equipment Required _____

Estimated Costs _____

Deposit Required \$ _____ Date Deposit Required By _____

Terms & Conditions

Confirmation and Deposits

All Functions must be confirmed in writing together with a non refundable deposit within 7 days of booking.

If confirmation is not received within this time The Hills Lodge reserve the right to cancel your tentative booking. The non refundable deposit is equal to 25% of the estimated total cost of the function including accommodation

Guaranteed Details & Numbers

Organisers are required to provide final details 7 days in advance with final numbers no less than 48 hours prior to the function. This will confirm the minimum number to be charged.

Cancellations

Cancellations must be made in writing and directed to the attention of the Functions Manager.

If you wish to transfer the booking to another date within 6 months your deposit can apply to this new date (this new date cannot be transferred)

Cancellations less than 2 weeks prior cannot transfer their deposit to another date.

The Hills Lodge

Terms & Conditions (continued)

Insurance and Damages

The Hills Lodge Pty Ltd will not accept liability for damage to or loss of merchandise and or equipment left at the Hotel prior to during or after a function. Insurance coverage is recommended for high value equipment. Organisers will be held financially responsible for any damage caused to The Hills Lodge Property or equipment during their stay.

Surcharges

If you would like to hold your Function on a Public Holiday a Surcharge of 10% applies.

GST

All prices are inclusive of GST.

Pricing Policy

While we try to maintain the costs of our packages, due to circumstances beyond our control, prices are subject to change. Notice will be given as far in advance as possible.

Responsible Service of Alcohol

The Hills Lodge adopts a policy of Responsible Service of Alcohol in accordance with the Liquor Laws of N.S.W. We reserve the right to refuse service to any intoxicated or underage guests, ensuring our duty of care to all our guests. As host, you will be first notified of, in our opinion, any guests who are intoxicated, for which alcohol service will be suspended or who may be asked to leave the premises. We would appreciate your assistance and understanding if such a situation were to arise.

I / We have read and agreed to the terms and conditions stated above

Signature _____ Date _____

Name _____

Company (if applicable) _____

Address _____

Position _____

Date of Function _____ Conference Room _____

Deposit Amount \$ _____ Hotel Confirmation Number # _____

Credit Card Payment: Cardholder _____

Card Number _____ Expiry Date ____ / ____

Authorisation for final payment to be paid with this credit card No Yes _____

A 1.5% surcharge applies to all Credit Cards

Signature

Things to See and Do in the Hills Area

Adjacent to Hotel

The Hills Leisure Centre

Sydney's most multi-faceted leisure centre for everyone to enjoy no matter what age, includes the following attractions (with direct access from hotel)

Anytime Fitness Health Club

The most state-of-the-art fitness centre in the area offering Aerobics Classes, Weight Training, Cardiovascular Equipment, Cross Training and Yoga.

Ph: 9659 9588

AMF Ten Pin Bowling

Australia's foremost Family Entertainment Centre offering "Cosmic Bowling" and the latest in Video Games.

Ph: 9680 7677

The Edge Indoor Rock Climbing Centre

Australia's first purpose built Adventure Centre offering the ultimate in Indoor Rock Climbing (Sydney's Biggest Walls –18m), Indoor Abseiling / Rap Jumping (Face forward abseiling), Indoor High Ropes / Low Ropes, Personal Training / Climbing Tuition, Instructional Courses, Corporate Training and Team Development.

(Speak to our Conference Manager for further information on Team Building)

Ph: 9899 8228 Fax: 98949306

Lollipops Playland

Australia's largest Indoor Play Centre for Children 0-11 years. Lollipops offer a huge Adventure Play Frame, Merry-go-Round, Bouncy Castle, Creative Areas and lots more.

Ph: 9680 8868

Walking Distance

(within 5 minutes walk)

Castle Hill Country Club Golf Course

World Class 18 hole Golf Course and Country Club. Conveniently located directly across the road from the Hotel.

Ph: 9634 2499

Restaurants

There are numerous restaurants on the Lakeside in Norwest Business Park. See Front Desk for assistance.

Things to See and Do in the Hills Area

Within a 10 Minute Drive

Castle Towers Shopping Centre

One of Sydney's Largest Shopping Centres including David Jones, Myer, Target, 450 other Retail Shops, 2 Supermarkets, Numerous Restaurants and Fast Food Outlets.

Event Cinemas Movie Complex

Located in Castle Towers Shopping Centre with State of the Art Cinemas.
Ph: 9894 6533

Restaurants

Nobles Restaurant offers an a la carte menu nightly or for your group you may prefer to have a more casual dinner with either a BBQ Buffet or a Pizza and Pasta Night. For those guests who do not wish to dine in the hotel every night there is a number of the other alternatives available nearby.

Hillsong Church

Operates the largest Church and Bible School attracting students from over Australia and the World.

Norwest Market Town

30 Shops and Food Outlets including Coles Supermarket.

Parklea Markets

Every Saturday & Sunday these Markets offer a variety of stalls including Clothing, Pets, Food, Plants, Footwear, Tools, Numerous Accessory Shops, Home wares and much more.

Sydney Koala Park Sanctuary

This fantastic local attraction is set on 10 acres of picturesque native gardens and towering Eucalypt Trees. The only place in the World where you can see Koalas at close quarters, living freely and breeding naturally in tall Gum Trees. You are able to walk at leisure amongst tame Kangaroos that you can hand feed. There are many different Australian Native Animals including Swamp & Tamma Wallabies, Red Kangaroos, Wallaroos, Possums, Emus, Wombats, Dingos, Echidnas, variety of Cockatoos and other Native Birds.

Ph: 9484 3141